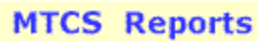


## 2. Access the SEMAP Indicators Report

From the *MTCS Main Menu*,

- Use your mouse to click on the words 'MTCS Reports'

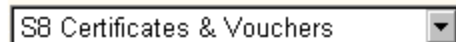
A yellow rectangular button with the text "MTCS Reports" in blue, bold, sans-serif font.

The *MTCS Selection Menu* appears on your screen.

### 2.1. Program Selection

From the *Selection Menu*, you must select the Program listed below to view the SEMAP Indicators Report:

- Section 8 Certificates and Vouchers
- Use your mouse to select the "Section 8 Certificates and Vouchers" 'Program' from the drop-down box

A yellow rectangular header with the text "Program Selection" in blue, bold, sans-serif font.A white rectangular drop-down menu with a black border. The text "S8 Certificates & Vouchers" is displayed in black, sans-serif font. A small black arrow points downwards from the right side of the box.

- \* Only a combined Section 8 Certificates and Vouchers Program option is available due to the merger of the Section 8 Certificates and Section 8 Vouchers programs.

## 2.2. Level of Information

Once you have selected a program, you must select a 'Level of Information'.

To view the *SEMAP Indicators Report*, you must select a 'Level of Information' from the list below:

- National
- Field Office
- Public Housing Agency
  - within a State
  - within a State and County
  - within a Field Office
- Use your mouse to select a 'Level of Information'

 [Housing Agency](#)

The *SEMAP Indicators Report* is not available for the following levels of information:

- Project
- State
- Metropolitan Area
- County
- City
- Locality
- Congressional District

\* For detailed information on how to select a 'Level of Information,' please go to the MTCS Web Reports Guide web site:

[www.hud.gov/pih/systems/mtcs/webusr/webusr.html](http://www.hud.gov/pih/systems/mtcs/webusr/webusr.html)

## 2.3. SEMAP Indicators Report

After you complete the 'Level of Information' selection,

- Click on the '**Report Menu**' button



The *MTCS Report Menu* appears on your screen.

- Use your mouse to select the *SEMAP Indicators* report

[SEMAP Indicators](#)